

Constitution of the Field & Furrow Club  
as amended Fall 2007

ARTICLE I: Name

Section 1: This association is the University of Illinois' student section of SASES (Students of Agronomy, Soils, and Environmental Sciences). It shall be known as the Field & Furrow Club at the University of Illinois-Urbana-Champaign.

ARTICLE II: Purpose

Section 1: The purposes of this organization shall be:

Clause 1: To advance and disseminate knowledge concerning crop and soil sciences.

Clause 2: To foster a spirit of cooperation and mutual helpfulness among students in crop and soil sciences.

Clause 3: To provide an opportunity for a wider acquaintance with the faculty, staff members and graduate students in crop and soil sciences.

Clause 4: To cooperate with other chapters for furtherance of Agronomy.

Clause 5: To correlate activities in Agronomy with those closely related fields of endeavor.

ARTICLE III: Headquarters

Section 1: The headquarters of this club shall be in the Crop Sciences Department of the University of Illinois, Urbana, IL.

ARTICLE IV: Membership

Section 1: Eligibility

Clause 1: Those undergraduate students of the University of Illinois actively interested in Agronomy and other closely related fields shall be eligible upon payment of dues.

Section 2: Privileges

Clause 1: A member shall be considered a member of the American Society of Agronomy and the student subdivision SASES (Students of Agronomy, Soils, and Environmental Sciences).

Clause 2: A member shall be entitled to voting privileges at all meetings of the club.

Clause 3: A member shall be eligible to attend club sponsored trips after participating in at least two club activities including monthly meetings.

ARTICLE V: Advisory Committee:

Section 1: An advisory committee shall consist of three faculty members of the Crop Sciences staff of the College of Agricultural, Consumer, and Environmental Sciences. The Senior Advisor shall be selected by the club and serve on a standing basis. The remaining two advisors will be selected by the club. After selection by the Club, the advisors will be approved by the Head of the Crop Sciences Department.

#### ARTICLE VI: Officers

- Section 1: The officers shall consist of a President, Vice President, Secretary, Treasurer, Reporter, two ACES Council representatives, Social Chair, Public Relations Chair, Fundraising Chair, Philanthropy Chair, and Conventions Chair all of whom shall be active members of the club.
- Section 2: The officers shall perform the duties usually incumbent upon such officers. They shall hold office for one year beginning with the first meeting of the second semester. The last meeting of the first semester shall be for the nomination and election of officers for the ensuing year.

#### ARTICLE VII: Meetings

- Section 1: At least one regular meeting shall be held each month on the second Tuesday during the regular school term of both the spring and fall semesters.
- Section 2: Special meetings may be called by the officers at any time.
- Section 3: Fifty percent of the total members shall constitute a quorum for the transaction of business.
- Section 4: Meetings shall be conducted following basic Robert's Rules of Order and/or Parliamentary Procedure.
- Section 5: At least one regular executive (and more if necessary) meeting should precede each semester.

#### ARTICLE VIII: Amendments

- Section 1: The constitution may be amended by a two-thirds vote at any regular meeting, notice having been given to the Club at the previous meeting.

#### ARTICLE IX: Awards

- Section 1: The Club will hold an awards banquet every spring to recognize outstanding members.
- Section 2: The Club will recognize at least the following people:
- Clause 1: Outstanding Senior
  - Clause 2: Outstanding Junior
  - Clause 3: Outstanding Service to Field & Furrow
  - Clause 4: Outstanding Field & Furrow New Member
  - Clause 5: Outstanding Instructor in Crop Sciences
- Section 3: The Outstanding Instructor in Crop Sciences shall be voted on by the club at a regular meeting.
- Section 4: The candidates for Outstanding Junior and Senior and New Member must fill out an application in order to be considered for those awards.
- Section 5: The awards listed in Clauses 1 through 4 of Article IX, Section 2 shall be chosen by an awards committee consisting of the following people:
- Clause 1: Two current club officers who are not under consideration for Outstanding Junior, Outstanding Senior or Outstanding Field and Furrow New Member.

Clause 2: Two current club advisors.

Clause 3: One instructor in Crop Sciences who is not an advisor.

## ARTICLE X: Officer Duties

### Section 1: President

Clause 1: Delegate and promote such activities that fulfill the purposes outlined in the constitution, which are not part of the regular responsibilities of other members of the Executive Committee.

List of some of the regular activities:

1. Manuscript contest
2. Speech contest
3. IPM contest
4. Fall Call-Out
5. Awards Banquet
6. Agronomy Day
7. ExplorACES
8. All ACES events

Clause 2: Oversee all activities of the club by organizing committees and by a regular check-up system to insure proper execution of each activity.

Clause 3: Conduct all executive and regular meetings of the club.

Clause 4: The President is a member of the ACES Council and should attend meetings, actively promote ACES Council activities, and coordinate Field & Furrow activities with ACES Council activities.

Clause 5: Oversee any unforeseen questions or activities which develop.

### Section 2: Vice President

Clause 1: Take over the President's responsibilities in his/her absence.

Clause 2: Assist the President with his/her duties.

Clause 3: Responsible for working with the President to obtain speakers for the club meetings and/or other functions as necessary.

Clause 4: Responsible for organizing and securing food for club members at the monthly club meetings.

### Section 3: Secretary

Clause 1: Keep minutes at all executive and regular club meetings, and present minutes to be posted on club web site.

Clause 2: Read minutes for approval at club meetings.

Clause 3: Work with the reporter in preparing the report to the National Corresponding Secretary for the National Newsletter.

Clause 4: Prepare and send any necessary correspondence.

### Section 4: Treasurer

Clause 1: Collect and bank all monies obtained by dues paying and fundraising ventures.

Clause 2: Pay all debts incurred by the club.

Clause 3: Present a report at every meeting.

Clause 4: Keep clear and accurate records of club finances.

Clause 5: Apply for funding for club activities from various sources.

Section 5: Reporter

Clause 1: Prepare reports of activities for the club's files.

Clause 2: Take pictures of all club activities.

Clause 3: Responsible for working with the President and other members of the Executive Board providing Highlight Slides, which will serve as a summary of the year's activities which will be presented at the SASES National Meetings.

Clause 4: Prepare Fall and Spring Club Newsletter

Clause 5: Prepare and present club poster at SASES National Meetings.

Section 6: ACES Council Representatives

Clause 1: Attend all ACES Council meetings and coordinate their activities with Field & Furrow activities.

Clause 2: Report ACES Council business to the club.

Section 7: Public Relations and Membership Chair

Clause 1: Send all incoming freshmen and transfer students in Crop Sciences an informative letter about the Field & Furrow Club and invite them to the Fall Call-Out.

Clause 2: Keep a current club bulletin board in the student lounge and in the hallway outside W109.

Clause 3: Responsible for club apparel orders.

Clause 4: Publicize all meetings and club events.

Clause 5: Keep an up-to-date list of members that have paid dues.

Section 8: Social Chair

Clause 1: Responsible for organizing and supervising all social events.

Section 9: Philanthropy Chair

Clause 1: Seek out and organize activities that allow the club an opportunity for philanthropic participation.

Section 10: Fundraising Chair

Clause 1: Manage club fundraising activities.

Section 11: Conventions Chair

Clause 1: Organize club participation in national and regional SASES meetings.

Section 12: All Officers

Clause 1: Attend all executive and regular club meetings.

Clause 2: Attend as many club activities as possible.

ARTICLE XI: Management of Club Assets

Section 1: All expenditures must be approved by the current treasurer.

Clause 1: Expenditures which will use more than one-half of the club's short-term available funds must be approved by the club.

Clause 2: Funds solicited by the club for specific purposes (i.e banquet, awards, etc.) shall not apply to the above Clause.

Clause 3: The use of long-term assets (i.e. certificates of deposit, physical equipment, etc.) is under the discretion of the Treasurer, pending approval of the club.